



# ST. XAVIER'S COLLEGE MAHUADANR

Estd: 2011. Affiliated to Nilamber-Pitamber University, Medininagar NPU/R/953/11

P.O- Mahuadanr, Dist. Latehar, Jharkhand 822119

Accredited with 'B' Grade by NAAC, Recognized by UGC

AISHE-C-42763

ISO-9001:2015

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## STUDENTS' WELFARE POLICY

### 1. Policy Statement

St. Xavier's College, Mahuadanr recognizes that students are entitled to a comprehensive, high-quality student support and welfare system that identifies concerns and implements appropriate support mechanisms to facilitate the achievement of their goals. The College is committed to ensuring the safety of students and removing barriers to learning, allowing all students to reach their full potential through the provision of suitable care, guidance, and support interventions that are documented and monitored for effectiveness. This commitment aligns with the mission and vision of the college. The college acknowledges the interconnectedness of student welfare and student learning outcomes, emphasizing the promotion of high standards of discipline and behavior that foster a positive image of the college. The code of conduct addresses behavioral issues in a manner aligned with the educational and ethical purposes of the institution.

### 1.1. Purpose

This policy aims to establish a framework for addressing individual and collective student welfare needs by creating a harmonious environment within the college where everyone can live, work, and learn together in peace and harmony. The policy provides assistance and guidance to develop students into responsible and ethical citizens while addressing behavior or actions inconsistent with college policies. Through this policy, the college endeavors to create an environment where students can:

- Engage in free intellectual inquiry
- Express themselves freely
- Feel that their rights and responsibilities are respected and their needs are met
- Express complaints and grievances openly

### 1.2. Policy Objectives

This Policy aims to address students' needs and behavioral issues at the college by:

- a) Ensuring that students adhere to the standards outlined in the Students Code of Conduct.
- b) Promoting an equitable, quality learning environment where students can perform at their best.
- c) Creating an environment where students demonstrate courtesy, respect, and care towards staff and fellow students.

Principal  
St. Xavier's College  
Mahuadanr

d) Promoting adherence to the highest standards of behavior while discouraging all forms of "indiscipline" or "misconduct."

e) Providing eligibility requirements and criteria for receiving assistance such as concessions and scholarships.

### 1.3. Legal and Regulatory Framework

This Policy is formulated within the framework of various government, UGC, University, and College policies, including but not limited to:

- The Constitution and Child Right policy of India
- St. Xavier's College Statutes & Personnel Policy
- St. Xavier's College Library policy
- St. Xavier's College Anti Sexual Harassment Policy
- St. Xavier's College Gender Policy
- Student Rules and Regulations
- University Policy
- UGC & College Anti-ragging Policy
- College Lab policy

## 2. Policy Provisions

### 2.1. The Code of Conduct

The college provides students with a detailed account of the code of conduct, covering areas such as:

- Commitment to Learning
- Respecting Authority
- Anti-Ragging
- Anti-Sexual Harassment
- Safety
- Dress Code
- Handling Illnesses
- Substance Abuse

### 2.2. Students Concession

The college acknowledges that students need basic necessities like food, shelter, clothing, and medical care to concentrate on their studies and excel. Therefore, the college provides concessions to students in need, including permitting delayed payment of semester fees for those in need. The principles for determining a student's need and eligibility for assistance include academic performance, regularity, discipline, and conduct on campus.

  
Principal  
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Mahuadaar

### **2.3. Scholarships and Freeships**

The college actively facilitates government scholarships and grants for socially and economically disadvantaged students. It also seeks external scholarships and freeships from non-governmental organizations to support deserving students. Additionally, the college establishes endowment prizes and institutional-level freeships to inspire academic excellence.

### **2.4. Students Representation**

The college acknowledges the importance of equitable student representation and provides opportunities for students to voice their views, suggestions, and concerns through a Student Council. The Student Council is responsible for various aspects of student life and reports to the principal or their nominee.

### **2.5. Student Counseling**

The college offers student counseling services to help students cope with personal and environmental challenges. Counseling sessions aim to improve problem-solving and coping skills, promote positive mental and emotional well-being, and enhance academic and personal functioning.

### **2.6. Students Career Guidance**

The college offers career guidance to help students make informed decisions about their education and future careers. This guidance covers course selection, progression planning, career and employment opportunities, and academic progression.

### **2.7. Campus Ministry**

The Campus Ministry fosters the personal, spiritual, and moral development of students through service, value-based spirituality, and social events. It offers a range of activities and support for students.

### **2.8. Accommodation Services**

The college provides hostel accommodations for female students, managed by a designated warden.

### **2.9. Catering Services**

Catering services are available through the college canteen, where students pay for their meals.

### **2.10. Sports and Games Facilities**

The college's Sports and Games Department offers recreational facilities and activities for students, promoting active and healthy living.

### **2.11. Health Care Services**

The college's Health Unit provides preventive and curative care, youth-friendly services, and referrals to students and staff. An MoU is in place with Carmel Hospital for emergencies.

## 2.12. Security

The college takes the security of students and staff seriously, with 24-hour security patrols and cooperation with lawful authorities for reported offenses.

## 2.13. Clubs and Movements

Students are encouraged to participate in various clubs and movements that promote overall personality development, including NSS, AICUF, YRC, Career Guidance Cell, Competitive Examination Committee, Personal Counseling Cell, Sports Association, Commerce Club, Eco Club, Literary and Cultural Committee, and more.

## 2.14. Student Entertainment

The college organizes various co-curricular activities and entertainment events to keep students engaged and relaxed, including debates, competitions, sports, cultural activities, and annual picnics.

## 3. Policy Implementation and Monitoring Strategies

- a) Implementation of this policy is overseen by the College Students Welfare Committee and Students Redressal System, chaired by the Principal or their nominee.
- b) The committee ensures the policy's integrity and execution.
- c) A Grievance Handling Committee addresses student grievances and complaints.
- d) The policy includes procedures for filing complaints.
- e) Relevant rules, regulations, and forms will be developed to guide policy implementation.
- f) The college sensitizes students to the policy during orientation programs.
- g) Compliance with the policy is the responsibility of college leadership, department heads, coordinators, and students.
- h) Periodic monitoring and reviews of the policy are conducted, as outlined in the Legal and Regulatory Framework.
- i) The policy will be reviewed after three years or as needed.

## 4. Student Council Office Bearers

President: Alwin Lakra

Vice President: Nikita Beck

Secretary: Laxmi Ram

Joint Secretary: Bulai Hansda

Members: Sumit Ekka, Gitanjali Kumari Kherwar, Asmita Minj, Nilesh Minj, Tejaswi Ekka,<sup>4</sup>  
Chandra Pratap Singh

  
Principal  
St. Xavier's College  
Mahuadanj